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Attendee | OAGC Virtual Conference | April 8th-9th, 2021

YOUR CONFERENCE DAY GUIDE TO ZOOM

We are so excited to have you join us for the Ohio Association of Genetic Counselors annual conference! The conference will be held through the Zoom platform. Please use this guide to make the most of your conference experience.

BEFORE THE CONFERENCE

Please complete the following at some point the week prior to the conference to ensure you are ready for conference day.

- 🔗 **Register with Zoom for BOTH Days** – You will receive **TWO** registration emails, one for Thursday (Day 1) and one for Friday (Day 2). This registration allows us to track attendance for CEUs and to improve security. You must complete the registration for each day in order to get the Zoom link for that day. If you do not already have a Zoom account, you will need to create one. *This is different than the conference registration you already completed.*

Once you register, you will receive a follow up email for each day with a Zoom link. A reminder email with the Zoom link will also be sent 1 hour before the start of the conference each day.

- 🔗 **Do an Audiovisual Check** – You will be able to join webinar from the Zoom app on your phone, from your computer, or through a web browser. Most attendees simply join with device audio so make sure the sound on your device is working. Alternatively, you can dial into the webinar for audio. Dial-in information will be included with Zoom link.
- 🔗 **Additional Questions** – If you have any questions, please reach out to our technical support team or review more details on being a Zoom Webinar Attendee here: [Joining and participating in a webinar \(attendee\) – Zoom Help Center](#)

CONFERENCE DAY

The annual conference is a great time to celebrate the community of genetics professionals in Ohio. Below are key features of Zoom that you can use during the conference to chat with other attendees and share questions.



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- 🔗 **Be 10 Minutes Early** – At the start of each conference day, we recommend you start logging into Zoom via the provided link for each day 5-10 minutes before the start time. Once you have a link to the conference you can leave/re-join the meeting as many times as you would like. If you join before the webinar officially starts, you may see a message like this:

Good Job! You joined the correct meeting. It will start shortly.

Please wait for the host to start this webinar.

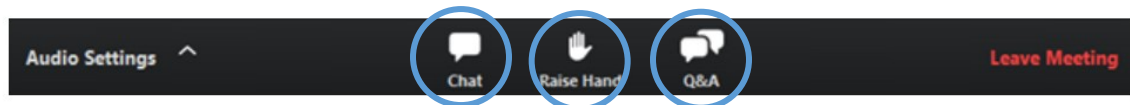
Start: 1:00 PM
My Webinar
Test My Speaker

The webinar is scheduled for 9/18/2018.

Start: 10:00 AM
My Webinar

Did you click on the Friday link for Thursday or vis versa? Double check!

- 🔗 **Virtual Etiquette** – All attendees will be muted as they enter the conference and video will not be enabled. This will prevent background noise and ensure focus is on the great talks planned!
- 🔗 **Engage** – As an attendee, you can virtually **raise your hand**, submit questions in the **Q&A**, and send messages using the **chat** function. We encourage all of the above! Moderators will monitor incoming messages/questions from the audience to share with presenters.



- 🔗 **Interact with Sponsors** – Each day includes break times to allow you to meet and hear from the sponsors who helped make this conference possible. Separate links for each sponsor talk will be included in a digital copy of your agenda and shared in the chat box prior to each sponsor talk. You will use these separate links to join the sponsor talks.

Technical Support

If you are having any technical difficulties leading up to or during the conference, please feel free to reach out with your questions to any of our tech support contacts via phone or email.

🔗 Carolyn Serbinski (513-535-0823 or OAGCEducation@ohiogenetics.org)

🔗 Cortlandt Martin (614-570-5841 or OAGCEducation@ohiogenetics.org)